Mansfield Community Playground Project Meeting Minutes

Date: May 8, 2014

Present:

Steering Committee members present:

Sara Anderson, Ellen Tulman, Julia DeLapp, Megan Huff, Chad Rittenhouse, Kelly Zimmerman, & Curt Vincente

Members of the community present: Chelsea Burns & Melissa McClaren

Next Meeting: Thursday June 12, 2014, 7-8 pm, conference room B

- I. Welcome & Approval of Minutes
- II. Town Update Curt Vincente
 - a. The design firm of Kent & Frost Landscape Architecture has been selected to do site design/plan. The total cost is anticipated to be \$12,000-\$14,000. Cost of site plan will be shared by MAC, town, & Playground Committee. Plan is expected to be complete by 8/1/14. The site plan will reflect the expected phased building of various aspects.
- III. Fun Run is scheduled for July 12, 2014 WAC is working to help organize this event, including registration, medals, etc. Maggie Ferron is working with WAC to coordinate. Children's events will also be planned.
- IV. Zumbathon will be Friday May 16 from 6-8 at Storrs Congregational Church. This event is being organized by Melissa McClaren. Melissa's contact information is melissa.mclaren@me.com. She is collecting baskets and other donations for the Zumbathon.
- V. Volunteers Megan Huff will be leaving committee as she & her family are moving. Kelly Zimmerman has agreed to take on the role of Volunteers Coordinator.
 - a. Plans for children's committee will be ongoing as Kelly will no longer be able to fill this role.
- VI. Robotathon at EOSmith to take place May 28, 2014 6:30-8:30
- VII. Summer Concert Series Committee will potentially run a concession stand at concerts. Suggestion made to make popcorn & sell lemonade.
- VIII. Adventure Park Fundraising Event is in the works. Nick Ferron is working to coordinate this event.
- IX. Price Chopper has pledged \$2500.
- X. Potential plan for last day of school event at Peachwave.

Minutes prepared & respectfully submitted by Ellen Tulman on 5/8/14.

Mansfield Board of Education Special Meeting, April 30, 2014 Minutes

Attendees:

Mark LaPlaca, Chair, Randy Walikonis, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Jay Rueckl, Carrie Silver-Bernstein

The meeting was called to order at 7:30pm by Mr. LaPlaca.

HEARING FOR VISITORS: The following residents spoke regarding the superintendent: Robin Blomstrann (MBOE Employee), Leslie Turner, David Garvey, Betsy Paterson (Mayor), Lauren Rodriguez (MBOE Employee), Shamim Patwa (MBOE Employee) Anne Wiant-Rudd (MBOE Employee), Linda Robinson (MBOE Employee), Peggy Beckett-Pinker, Jeannette Picard, Laura Scruggs (MBOE Employee), Rochelle Marcus (MBOE Employee) and Heather Tamsin (MBOE Employee). The following MBOE Employees spoke regarding the superintendent: Jim Griffith, Candace Morell, Jaime Russell, Rachel Leclerc, Debra Adamczyk, Thanh Nguyen

COMMUNICATIONS: Letter from Ben Shaiken, town resident, regarding the superintendent. Letter from MMS 7th grade team regarding the superintendent.

2014-2015 BUDGET:

Motion by Mr. Rueckl, seconded by Mr. Fratiello, to direct the Finance Committee to:

- (a) Review and evaluate the procedures by which mileage reimbursement claims are filed and approved or disapproved, as well as the oversight of these procedures, and to provide the full Board with a summary of these procedures as well as recommendations for change, if any.
- (b) Examine ways to reduce district expenditures for mileage reimbursement, including (but not limited to) possible changes in the amount of travel that can be reimbursed, the reimbursement rate, alternative approaches such as the use of a district-owned or –leased car, and taking into account the educational value of out-of-district travel by district staff.

Discussion followed. Vote: Unanimous in favor.

The Mansfield Board of Education Budget was reduced by the Mansfield Town Council to \$21,048,884 (1.74%) which is a reduction of \$126,403. Motion by Mr. LaPlaca, seconded by Mr. Fratiello, to eliminate the Reading Language Arts Consultant salary and benefits (\$104,021), reduce the mileage reimbursement account in Employee Benefits (\$17,000), and reduce the Board of Education Contingency-Teacher Instruction K-8 (\$5,409). Vote: Unanimous in favor.

Next Steps: Finance Committee will meet before the May 8, 2014 meeting and will report to the Board.

Motion by Mr. Rueckl, seconded by Mrs. Paulhus to adjourn at 9:35pm. Vote: Unanimous in favor.

Mansfield Board of Education May 8, 2014 Minutes

Attendees:

Mark LaPlaca, Chair, Randy Walikonis, Vice-Chair, Susannah Everett, John

Fratiello, Sarah Lacombe, Katherine Paulhus, Jay Rueckl

Excused:

Martha Kelly, Carrie Silver-Bernstein

The meeting was called to order at 7:30pm by Mr. LaPlaca.

SPECIAL PRESENTATION: Jenn McMunn, Enrichment teacher at Mansfield Middle School, and Zoe Chafouleas and Vani Sharma, 6th grade students reviewed History Day and their entries that qualified for the National History Day Competition.

Mrs. Kelly arrived at 7:37pm.

HEARING FOR VISITORS: The following residents spoke regarding mid-day bus runs: Mike Doyle, Mary Hodgins, Rieima Saria, Robert Passmore, and Dorinda Miller. The following residents spoke regarding mileage: Art Kirschenbaum, Betty Wassmundt (Town Councilor), David Garvey, and Ric Hossack. Rachel Leclerc and Jaime Russell, MBOE Employees, read letters regarding the superintendent submitted by town resident, Pat Michalak (Town of Mansfield employee) and Gordon Schimmel. Jim Griffith, MBOE Employee, and Janette Picard, resident, spoke regarding the superintendent.

Ms. Silver-Bernstein arrived at 7:55pm.

COMMUNICATIONS: Letters from Pat Michalak and Gordon Schimmel.

Mr. Walikonis commended the MMS Band for an extremely well done concert on Wednesday night.

ADDITIONS TO THE PRESENT AGENDA: Mr. Baruzzi requested a request for leave be added to the consent agenda. Motion by Mr. Rueckl, seconded by Mrs. Paulhus, to add the request for leave to consent agenda. Vote: Unanimous in favor.

Affordable Care Act Update: Mr. Steve May, Milliman Senior Health Benefits Consultant, presented a PPACA/National Health Reform Employer Considerations High-Level Summary.

COMMITTEE REPORTS:

Finance Committee: Mr. LaPlaca reported the committee met on April 30, 2014. The next meeting will be on May 14, 2014.

Personnel Committee: Mr. Walikonis reported there will be an Executive Session following the meeting.

Staff Appreciation Discussion: Mrs. Everett suggested signed thank you notes from the Board in addition to the Staff Appreciation breakfast at the end of the year and the donation to WAIM in honor of all staff.

REPORT OF THE SUPERINTENDENT:

- Grants and Library Program Updates: Linda Robinson, Library Media Coordinator, reviewed four grants the district submitted:
 - Elementary & Secondary Counselor Grant (ESSC) \$851,593.00
 - Institute of Museum & Library Services (IMLS) Grant \$10,252.00
 - Connecticut Association of Schools (CAS) Flanagan Grant \$2,000.00 (When Reading Gets Ruff!)
 - Connecticut Association of Schools (CAS) Flanagan Grant \$2,000.00 (Books on Buses: Out at Night"

Dr. Robinson also provided a school library update.

- Capital Improvement Funds Update: Allen Corson, Deputy Director of Facilities Management, and Jaime Russell, Director of Information Technology, reviewed expenditures (completed and projected) for capital improvements in the four school buildings.
- Quarterly Financials: Cherie Trahan, Director of Finance, reviewed the new format for Board Quarterly Reports and reported the second quarter expenditures and revenues were as expected. Motion by Mr. Walikonis, seconded by Ms. Everett, to accept the Town of Mansfield/Mansfield Board of Education Quarterly Financial Statements for the Quarter ending March 31, 2014. Vote: Unanimous in favor.
- 2014-2015 Budget: The Board authorized the Superintendent to initiate contact with the Town Manager to request the Town Council consider restoring the funds reduced in the adopted budget.

- PA 13-60 Correspondence from Town Council: The Board agreed to the Town Council recommendations to research options to realize financial efficiencies.
- National History Day Field Trip: Thanh Nguyen, Mansfield Middle School Principal, reviewed the School Trip Request Form. Motion by Mr. Walikonis, seconded by Mrs. Lacombe, to approve the Field Trip to National History Day in College Park, Maryland. Vote Unanimous in favor with Ms. Everett in abstention.
- May 22 Board Retreat with Administrators: Board members are to send discussion requests to the Superintendent prior to May 15, 2014.
- Enhancing Student Achievement: One new project will be implemented at the schools in support of this
 activity.
- Class Size/Enrollment: No significant change in class size or enrollment.

APPROVAL OF MINUTES:

- Motion by Mrs. Lacombe, seconded by Ms. Everett, to approve the minutes of the May 5, 2014 Meeting. Vote: Unanimous in favor.
- Motion by Mr. Walikonis, seconded by Mrs. Paulhus, to approve the minutes of the April 30, 2014 Special Meeting.
 Vote: Unanimous in favor.

CONSENT AGENDA: Motion by Mr. Fratiello, seconded by Mrs. Paulhus to approve the following items for the Board of Education April 10, 2014 meeting. Vote: Unanimous in favor

That the Mansfield Public Schools approve the request for maternity leave by Kelly Haggerty, Goodwin School teacher, effective October 1, 2014 through January 5, 2015.

That the Mansfield Public Schools accepts the request of leave from Carol Moran, Middle School teacher, for the 2014-2015 school year.

NEW BUSINESS: None

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Mr. Rueckl would like to review preschool busing. Mr. LaPlaca would like a report on the Food Service Director position.

Motion by Mrs. Paulhus, seconded by Mrs. Lacombe, to move into Executive Session to discuss Superintendent's evaluation and non-union wages and salaries at 10:42pm. Vote: Unanimous in favor. Mr. Baruzzi joined the Executive Session.

The Board returned to regular session at 10:42pm.

Motion by Mr. Rueckl, seconded by Mrs. Paulhus, to adjourn at 11:40pm. Vote Unanimous in favor.

Respectfully submitted, Celeste Griffin, Board Clerk

TOWN OF MANSFIELD FINANCE COMMITTEE MEETING MINUTES OF MAY 12, 2014

Members Present: Bill Ryan (Chair), Paul Shapiro, Virginia Raymond (via conference call)

Other Council Members Present: Alex Marcellino, Steve Kegler, Betty Wassmundt

Staff Present: Matt Hart, Cherie Trahan

- 1. Meeting called to order at 6:00pm.
- 2. Minutes from 2/10/14 meeting approved as presented.
- 3. Opportunity for Public Comment Arthur Smith, Mulberry Road asked if the Director of Finance is able to extend/change the maturity date of a bond issue. Second question –have we implemented the recommendations made by Blum, Shapiro following last year's audit? If not, why not?
- 4. Proposed Willimantic Sewer Budget FY 2013/14 The Committee reviewed the Willimantic Sewer budget as proposed and agreed to recommend approval by the Town Council.
- 5. Appointment of the Auditors The Committee reviewed the recommendation to appoint Blum, Shapiro to perform the audit of FY 2013/14 and agreed to recommend their appointment by the Town Council.
 - Members of the Committee also expressed the desire to review our financial policies and procedures for sufficiency and compliance, particularly with regard to purchasing procedures and the purchasing cards.
- 6. Quarterly Financial Report dated March 31, 2014 The Committee reviewed the quarterly statements and Cherie Trahan answered questions regarding the same. The Committee agreed to recommend acceptance.
- 7. Upcoming Tax Sale Cherie Trahan reviewed her memo regarding a future tax sale with the Committee. The Committee requested that the Revenue Collector come to an upcoming meeting to explain our collection procedures.
- 8. Cemetery Fund Update Cherie Trahan updated the Committee on the Cemetery Committee's discussion regarding the FY 2014/15 budget for the Cemetery Fund and the need for a General Fund contribution.
- 9. Purchasing Activity with local (Mansfield) Merchants/Contractors Local Vendor History reports were discussed and it was noted that the significant increase over the last couple of years was primarily due to the Storrs Center development. Cherie Trahan noted a correction to her memo dated April 9, 2014 and that the reference to "employee 457 plan payments" should be corrected to read "Section 125 plan payments". A corrected copy of the memo is attached.
- 10. PA 13-60 Consolidation of Non-education Services Cherie Trahan informed the Committee that the Board of Education discussed the Council's recommendations at their May 8th meeting and agreed to research shared software and employee training opportunities in the human resources area, and to research consolidation of labor counsel. Paul Shapiro questioned whether

Personnel Committee Tuesday, June 3, 2014 Council Chambers, Beck Municipal Building

<u>Minutes</u>

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

Other Council Members Present: Betsy Paterson, Paul Shapiro

Others Present: Maria Capriola, Matthew Hart

The meeting was called to order at 3:00pm.

1. MINUTES

The minutes of May 7, 2014 were moved by Marcellino and seconded by Wassmundt. The minutes were unanimously approved as presented.

2. FY 14/15 NONUNION COMPENDATION AND BENEFITS

Hart reviewed proposed changes to wages and health insurance for nonunion employees for FY 14/15, beginning July 1, 2014. Highlights included: discussion of a 2% general wage increase; increases to the employee's contribution towards health insurance premium; POE health insurance plan design changes; requirement that active employees age 65 and older have Medicare become primary for health insurance purposes; and a \$15/month increase to the retiree medical insurance contribution for new retirees as of July 1, 2014.

Marcellino made the motion, seconded by Moran to "endorse the proposed recommendations to changes in compensation and benefits for non-union regular staff effective July 1, 2014 and to recommend approval to the Town Council." The motion passed with Marcellino and Moran voting in favor and Wassmundt abstaining.

3. FY 13/14 TOWN MANAGER PERFORMANCE REVIEW/TIMELINE

Wassmundt made a motion to add a fourth rating, "unsatisfactory," to the performance review instrument. Moran seconded the motion. The motion failed with Wassmundt voting in favor and Moran and Marcellino opposed.

The Committee reviewed the proposed dates for the FY 13/14 Town Manager performance review tasks. Wassmundt made the motion, seconded by Marcellino to adopt the timeline as presented. Wassmundt made a motion to amend the motion, seconded by Marcellino, to note that a special meeting should be held in advance of the Council meeting on 9/8/2014. The amendment to the motion and the motion both passed unanimously.

Wassmundt raised a question regarding cancellation of Committee meetings under "parliamentary procedure." Shapiro raised a point of order and noted that this meeting was a special meeting, and this item should not be discussed. Moran concurred with Shapiro's statement and ended discussion.

The meeting adjourned at 3:50pm.

Respectfully submitted, Maria E. Capriola, Assistant Town Manager, Town of Mansfield

MANSFIELD DOWNTOWN PARTNERSHIP BOARD OF DIRECTORS Thursday, April 3, 2014 Mansfield Senior Center 303 Maple Road

4:00 PM

MINUTES

Present: Steve Bacon, Harry Birkenruth, Tom Callahan, Matthew Hart, Dennis Heffley, George Jones, Mike Kirk, Philip Lodewick, Toni Moran, Betsy Paterson, Shamim Patwa, Steve Rogers, Paul Shapiro, Bill Simpson, and Ted Yungclas

Staff: Cynthia van Zelm, John Zaccaro (Partnership attorney)

Guests: Howard Kaufman, Debbie Lastro, and Monica Quigley with LeylandAlliance; Jeffrey Resetco with EdR

1. Call to Order

Philip Lodewick called the meeting to order at 4:05 pm.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes of March 6, 2014

Bill Simpson made a motion to approve the minutes of March 6, 2014. Steve Bacon seconded the motion. The motion was approved.

Betsy Paterson made a motion to move Agenda Item 7 to the next Agenda Item. Toni Moran seconded the motion. The motion was approved.

4. Recommendation to Partnership membership on Bylaws changes

Cynthia van Zelm and Partnership attorney John Zaccaro reviewed the proposed Bylaws changes that were recommended by the Nominating Committee. They include a change in address of the Partnership office; the allowance of The Chamber of Commerce Windham Region to appoint its Partnership Board members to the Board if the Mansfield Business and Professional Association (a subgroup of the Chamber) has not taken action; and a clarification

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Ms. Quigley said there were questions about whether people could rent their homes. She said Leyland would poll the founding residents to see how they feel about that idea.

Ted Yungclas arrived.

Harry Birkenruth asked if the types of units could change. Mr. Kaufman said it was possible but there could be less total units if, for example, the 10 unit condo is swapped out for townhomes.

Ms. Quigley said a bus trip to Warwick Grove is planned for interested potential Storrs Center homeowners. The models proposed in Storrs Center have been previously built in Leyland's Warwick Grove project.

Ms. Quigley said marketing will continue through social media, e-mail blasts, and an advertising program. She said that Kathleen Paterson in the Partnership office will send information out to the Partnership's database.

Ms. Quigley and Mr. Kaufman said there was a lot of positive energy at the meeting.

Ms. Patwa asked if the response received shapes the design of the apartments planned for Phase 2. Jeffrey Resetco said EdR is creating dining rooms in some of the apartments in Phase 2, similar to what was done in Phase 1C. He did note that the demand for dining rooms has not been as high as envisioned. Ms. Patwa asked about including condos in Phase 2. Mr. Kaufman said Phase 3 was the test market. If it is successful, perhaps additional housing could be constructed on land Storrs Center Alliance owns outside of the Storrs Center Special Design District.

Tom Callahan commended Mr. Kaufman and the Leyland team for picking up the challenge of evaluating the current market for for-sale housing.

6. Update on Storrs Center – Phase 2

Mr. Resetco and Mr. Kaufman handed out the latest renderings for the proposed Phase 2 mixed-use development. Mr. Resetco thanked Planning and Design Committee Chair Steve Bacon for the Committee's review of the plans. Mr. Bacon noted that the Committee had reviewed three renditions of the plans over the last few months. EdR came back with improved plans each time.

Mr. Resetco said the goal was to create a new neighborhood that felt different that the previous phases.

He said retail storefronts will look similar to the current storefronts.

7. Executive Director Report

Ms. van Zelm said the Planning and Zoning Commission meeting on Storrs Center Alliance/EdR's proposal to change the parking factor for rental units was on April 21 at 7 pm.

She said the Nash-Zimmer Transportation Center grand opening is April 14 at 10 am at the Center.

8. Report from Committees

Advertising and Promotion

Ms. Moran said the Square Fair planning is well underway. She said work is on-going on the procedure to close a portion of Dog Lane for the Square Fair.

She said the Advertising and Promotion Committee is working on publicizing Storrs Center to the students staying in Mansfield for the summer, and to other visitors.

Business Development and Retention

Steve Rogers said the Committee had sent a letter to the new Storrs Center businesses to see if they had any concerns that they wanted to share with the Committee. There has been no feedback.

Mr. Rogers said the Committee also looked at the idea of creating a retail emporium with Mr. Kaufman. Mr. Rogers said the idea of a true emporium may not work economically as most of these type of co-ops are in older building with lower rent. Ms. Paterson said she continues to be interested in a space to sell Connecticut made goods. Mr. Rogers said that Mr. Lodewick had also expressed interest in this based on a store he had visited in Bend, Oregon. Mr. Heffley mentioned a Connecticut made store in Waterbury.

Finance and Administration

Mr. Callahan said the Committee had discussed and recommended salary increases for the Partnership's Communications and Special Projects Manager, and its Office Assistant. He said Mr. Lodewick asked the Finance and Administration Committee to bring a recommendation about a salary adjustment for the Partnership's Executive Director at the next Board meeting.

Membership Development

Mr. Callahan made a motion to adjourn. Mr. Jones seconded the motion. The motion was approved and the meeting adjourned at 6:00 pm.

Minutes taken by Cynthia van Zelm.



COMMITTEE ON COMMITTEES

April 11, 2014

Room C

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee, at 8:11 a.m.

Present: Steve Kegler, Peter Kochenburger

Excused: Alex Marcellino

2. APPROVAL OF THE MINUTES

Mr. Kegler moved and Mr. Kochenburger seconded to approve the minutes of the March 14, 2014 meeting as presented. Motion passed unanimously.

3. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public were in attendance.

4. COMMITTEE VACANCIES/APPLICATION

Mr. Kegler moved and Mr. Kochenburger seconded to recommend the appointment of Denise Keane as an alternate on the Ethics Board. Motion passed unanimously.

The Town Clerk will check with the Town Attorney to see whether or not the various appeals boards, with the exception of the Ethics Board, could be combined into one committee serving all functions. Members also discussed whether other boards which serve similar functions might be combined. By consensus the members agreed to continue the discussion after the budget process has been completed.

Mr. Kochenburger will contact Board of Education Chair Mark LaPlaca to ask if he would be amenable to advertising volunteer opportunities to the PTO's, especially the open positions on the Advisory Board on Persons with Disabilities.

The members agreed to cancel the May 9th meeting and schedule a special meeting for May 16th at 8:10 a.m.

5. ADJOURNMENT

Mr. Kegler moved and Mr. Kochenburger seconded to adjourn the meeting at 8:40 a.m. Motion passed unanimously.

Respectfully submitted,

March 24, 2014

At the March 14, 2014 meeting of the Committee on Committees, the following recommendations were approved:

The reappointment of XXX to the XXX Committee for a term ending X/X/XXXX,

The appointment of XXX to the XXX for a term ending X/X/XXX,



COMMITTEE ON COMMITTEES

April 22, 2014 Special Meeting Room B

1. CALL TO ORDER

The meeting was called to order by Peter Kochenburger, Chair of the Committee, at 8:13 a.m.

Present: Steve Kegler, Peter Kochenburger, Alex Marcellino

Also Attending: Maureen Westbrook representing Connecticut Water Company and Town Manager Matt Hart

2. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public commented.

4. REVIEW OF DRAFT MEMORANDUM OF AGREEMENT BETWEEN THE TOMW AND CONNECTICUT WATER COMPANY REGARDING THE ESTABLISHMENT OF A WATER ADVISORY COMMITTEE

Council members reviewed the draft Water System Advisory Committee structure and membership. Minor modifications suggested by CWC were agreed to by the Committee. Members also agreed to the following changes:

- Section A. 1) a. the last bullet should read, "One Mansfield resident, as determined by the Town Council.
- Section A. 1) a. add a PZC membership which reads, "A member of the Planning and Zoning Commission or another representative of Mansfield. (Staff will contact the PZC Chair and Town Attorney regarding any possible conflicts of interest)
- Section B. 2) remove the second sentence which reads, "No action..."
- Section B. 4) add Connecticut Water Company to the first sentence
- Section C. 1) add the following, "By majority vote the Advisory Committee may schedule additional meetings, as appropriate."
- Section C. 1) should read, "For two years beginning no later than July 1, 2014 the Advisory
 Committee will meet no less than quarterly as the Capital Improvements are designed and
 constructed. Thereafter, the Advisory Committee will meet as needed for the timely review of
 applications under consideration by Mansfield land use commissions, but no less than semiannually.
- Section C 1) Add a sentence which reads, "The Advisory Committee has the right to restrict
 access to discussions regarding materials affected by the aforementioned statute.

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COMMITTEE ON COMMITTEES

May 16, 2014 Special Meeting Room B

1. CALL TO ORDER

Present: Alex Marcellino

Also Attending: Ken Rawn, Chair of the Four Corners Water and Sewer Advisory Committee and Town Manager Matt Hart

2. OPPORTUNITY FOR PUBLIC COMMENTS

No members of the public commented.

3. A quorum of Committee members was not present, consequently no actions were taken.

Ken Rawn and Matt Hart outlined the difficulties in obtaining a quorum for the Four Corners Water and Sewer Advisory Committee and their recommendation to reduce the membership from 11 to 9.

Respectfully submitted,

Mary Stanton, Mansfield Town Clerk

Historic District Commission

Minutes Meeting Tuesday, May 20, 2014 Special Meeting

The meeting convened at 7:05 pm

Members Present: G. Bruhn, A. Bacon, D. Spencer,

Non-Members Present: JoAnn Paul

Old Business:

1) Minutes of the April 2014 meeting were approved.

2) Jo Ann Paul, representing the owner of 985 Storrs Road, requested an update on the status of the removal of the fence at 981 Storrs Road. Town attorney, Dennis O'Brien was unable to attend the meeting, but provided the following information:
Dennis and other interested town department heads concluded that the matter be referred to Curt Hirsch for enforcement, presumably via a cease and desist order. If that effort does not succeed, Dennis suggested that his successor town attorney may then proceed with litigation, seeking an injunction, fines and reasonable

New Business:

attorney fees.

1) The new Public Works Director, John Carrington, has been invited to attend our June meeting in order to introduce him to the role of the Commission, as it relates to the various historic districts. We will also discuss the condition of the walking path through Mansfield Center Historic District and solicit ideas for how to improve it as well as seating for the bus stops.

The meeting adjourned at 7:35 p.m

Respectfully submitted,

Gail Bruhn, Chair

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Twelfth Annual/Business Meeting Mansfield Downtown Partnership, Inc. Thursday, June 19, 2013 6 PM

Philip and Christine Lodewick home at 88 Gurleyville Road, Mansfield

Minutes

1) Call to Order and Welcome

President Philip Lodewick called the meeting to order at 6:10 pm. Mr. Lodewick thanked the members for their great support. He referred to an update on the Mansfield Downtown Partnership and Storrs Center in the Annual Report which had been placed on attendees' chairs. Mr. Lodewick recognized the Town of Mansfield and the University of Connecticut for their on-going support.

Mr. Lodewick asked for a motion to change the order of the agenda to move the "Update on the University of Connecticut" to the "Public Comment" portion of the Agenda and move "Public Comment" to the end of the meeting. Henry Krisch made such a motion. Rich Schwab seconded the motion. The motion was approved.

2) Update on the University of Connecticut – President Susan Herbst

Mr. Lodewick welcomed and introduced University of Connecticut President Susan Herbst. President Herbst recognized Mr. Lodewick and the Partnership members for their vital role in bringing Storrs Center to fruition. She said that a vibrant downtown is critical to a university's success.

President Herbst said there are a few large areas where she and the University have been focusing their time. One is student success. She said the qualifications of the incoming University students are the best ever.

President Herbst said the University is placing focus into research and economic development through the Next Generation Connecticut program. The University will work closely with the town of Mansfield on this 10 year program to manage its growth effectively. President Herbst recognized Rich Schwab in the audience for his leadership on the University Academic Committee to implement the Next Generation Connecticut program with faculty and students.

A further priority is to increase philanthropy at the University. President Herbst said the goal is to significantly increase the endowment and she noted UConn's place compared with its peers.

Harry Birkenruth asked about whether there were plans to go to a trimester system. President Herbst said the summer is traditionally a good time for faculty to conduct research. She does not anticipate a change at this time.

President Herbst said UConn has worked hard to beautify the campus and this was met with acknowledgment from the audience. She said it is important to invest in the campus so others will want to invest in the University.

Peter Millman asked about the future of the Depot campus. President Herbst said there were no plans for significant changes to the Depot campus right now.

Mr. Lodewick thanked President Herbst again and congratulated her for her great job.

3) Approval of Minutes from Annual Meeting – June 14, 2012

Ted Yungclas made a motion to approve the June 14, 2012 minutes. Mr. Krisch seconded the motion. The motion was approved.

4) Election of Directors to the Mansfield Downtown Partnership, Inc., Board of Directors

Steve Bacon, a member of the Nominating Committee, said the Committee was recommending Mona Friedland and Shamim Patwa to serve on the Partnership Board as Frank McNabb and Kristin Schwab's terms were ending. Ms. Friedland and Ms. Patwa are being recommended for three year terms. Mr. Bacon asked if there were any nominations from the Floor. Hearing none, Chris Kueffner made a motion to elect Mona Friedland and Shamim Patwa to three-year terms on the Board of Directors until June 30, 2016. Ron Schurin seconded the motion. The motion was approved. Mr. Bacon said the Board will benefit from Ms. Friedland and Ms. Patwa's expertise and vitality.

Mr. Bacon also thanked the members for their support and noted that the work they do for the Partnership is very important to its success.

5) Recognition of Board Members

Mr. Lodewick recognized outgoing Board members Frank McNabb and Kristin Schwab for their excellent years of service. They both served six full years on the Board and were key contributors to the Partnership. A framed photo of Storrs Center and Sweet Emotions Candy Store candy was presented to Mr. McNabb and Ms. Schwab.

Mr. Lodewick recognized the UConn Co-op under the direction of Bill Simpson, Wilcox & Reynolds under owner Mike Gergler, and Windham Hospital under the administration of CEO Steve Larcen, for their major support of the Partnership.

6) Public Comment

There was no public comment.

7) Adjourn

Hearing no other business, a motion was made by Mr. Schurin and seconded by Mr. Kueffner to adjourn. The motion was approved and the Annual Meeting adjourned at 6:50 pm.

MANSFIELD ZONING BOARD OF APPEALS – REGULAR MEETING MINUTES MAY 14, 2014

Chairman Accorsi called the meeting to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

Present: Members - Accorsi, Gotch, Katz, Stearns

Alternates - Shaiken

Absent: Member - Welch

Alternates - Brosseau, Ward

Alternate Shaiken acted as voting member for these hearings.

C-TEC SOLAR – 7:00 P.M. HEARING

To hear comments on the application of C-Tec Solar for a Variance of Art VIII, Sec A to install a ground-mounted solar array 12' from the side property line where 35' is required at 137 Summit Rd.

Mr. Glenn Barresi from C-Tec Solar said that a mistake was made in the placement of the solar panels when they were being installed, resulting in them being put 12' from the side property line. Property owner, Mark Boyer, stated that this is the only possible location on his property, without having to take down a large row of trees. Mr. Barresi agreed.

A letter was received from Scott & Carole Sheldon, whose property directly abuts the solar panels, saying they had signed the Neighborhood Opinion Sheet with no objections but after looking into the matter further, would like to withdraw the signature and state their opposition.

A Neighborhood Opinion Sheet was submitted, showing no objections from abutters and certified receipts from mailings were received.

BUSINESS MEETING

It was decided to continue the hearing until June 11, 2014 to give the applicant time to consider the letter that was submitted and to explore their options.

APPROVAL OF MINUTES FROM FEBRUARY 19, 2014

Shaiken moved to approve the minutes of February 19, 2014 as presented, seconded by Stearns. All in favor.

DEBORAH DANCY – 7:30 P.M.

To hear comments on the application of Deborah Dancy for a Variance of Art VIII, Sec B.4.c to construct a mud room and one-car garage addition onto an existing residence where the garage will be 14' 7" from the side property line where 25' is required at 56 Farrell Rd.

Deborah Dancy is proposing to build a 1-car garage addition but due to the shape of her property and the placement of the septic system, the only possible location would be 14'7" from the side property line.

A letter was received from neighbors, Georgieanna & Thomas Fisher supporting the proposal and Mr. Fisher, who was present, stated his approval.

A Neighborhood Opinion Sheet was received showing no objections from abutters.

BUSINESS MEETING

Shaiken moved to approve the application of Deborah Dancy for a Variance of Art VIII, Sec B.4.c to construct a mud room and one-car garage addition onto an existing residence where the garage will be 14' 7" from the side property line where 25' is required at 56 Farrell Rd, as shown on submitted plan.

In favor of approving application: Accorsi, Gotch, Katz, Shaiken, Stearns

Reasons for voting in favor of application:

- Location of septic system
- Topography difficult shape of property
- Will improve property values

Application was approved.

STEVEN GUYETTE – 8:00 P.M.

To hear comments on the application of Steven Guyette for a Variance of Art VIII, Sec A to divide a 56 acre parcel of land into two lots, one having 137' of frontage where 200' is required at 140 Codfish Falls Rd.

Steven Guyette's mother, Elaine Guyette, currently owns the 56 acre lot which was divided once in 2005 so his uncle could build the house next door. If they get this variance, they will apply to subdivide the land and build a house for his family as well.

Ed Pelletier said that due to a steep embankment and ledge outcroppings, they would use a common driveway with Elaine Guyette's property. The frontage would not be affected and the house would not be visible from the road. The hardship is the irregular shape and the topography which includes wetlands.

A Neighborhood Opinion Sheet was received showing no objections from abutters and certified receipts from mailings were received.

BUSINESS MEETING

Shaiken moved to approve the application of Steven Guyette for a Variance of Art VIII, Sec A to divide a 56 acre parcel of land into two lots, one having 137' of frontage where 200' is required at 140 Codfish Falls Rd, as shown on submitted plan.

In favor of approving application: Accorsi, Gotch, Katz, Shaiken, Stearns

Reasons for voting in favor of application:

- Topography – hilly, rocky, swampy land

Application was approved.

ADJOURNMENT

Meeting was adjourned at 8:15 P.M.

Respectfully Submitted,

Ben Shaiken Acting Secretary



MANSFIELD ADVOCATES FOR CHILDREN **EXECUTIVE COUNCIL**

MINUTES

Wednesday, May 21, 2014 9:00am, Town Hall, Conference Room B

MEMBERS PRESENT: Sara Anderson, Susan Daley, Sarah Delia (staff), Jordana Frost, Cindy Guerreri, Pat Schneider

WHAT (Topic)	DISCUSSION	OUTCOME
Call to Order	Pat Schneider called the meeting to order at 9:09am:	
Team Updates	 Successful Learners: Susan Daley Susan had put together a document including points from the Plan about Successful Learners and how MAC had followed these or not. It was decided that Sara, Susan and Jordana will put together an email to members describing the Teams and delineating what strategies each team would focus on. 	This email will go out with the MAC agenda for the June meeting.
	 Health Team: Jordana Frost The current Health team consists of Jordana Frost, Rita Kornblum, Jane Goldman, Esther Soffer-Roberts and Jillene Woodmansee. The team met with the school nurses. The nurses said that the spring was a better season for 95210 and Fit by Fourth was a better program for the fall. 	
	 Community Connectedness: Sara Anderson The Playground Committee did a Zumba Fundraiser and raised \$700. They have a grant from the Women & Girls Fund that is sponsoring student groups at Mansfield Middle School and EO Smith. The MMS group will create a hand tile for each classroom in Mansfield that will be displayed at the Playground. The Playground is currently 60% funded, the town will contribute after the site design plan is completed and will determine what in-kind services they can offer. 	

Status of Coordinator Position New The search process is underway. The job has Business been posted and the deadline is May 29. The position has been posted on the MAC website and the Graustein list serve. Status of MAC Chair A job description of the Terry has resigned as MAC Chair and from MAC. MAC Chair position MAC should look outside of its own membership. should be found by the We can look for job descriptions for a next MAC meeting. Collaborative Chair on the Discovery List Serve. MAC is looking for someone who is a visionary. Perhaps reach out to the Town Council, our members who work at UConn for other ideas. The idea was presented of finding one Co-Chair inside of MAC and one Co-Chair outside of MAC, perhaps from UConn? Technical aspects of online communication for **Teams** Some software programs that were discussed include Yammer, Google Docs and Scorecard. Scorecard already includes much of the data that has been gathered for the Plan. It would be possible to put a link to the plan on the MAC website for members to see. Scorecard can store documents and embed videos; drafts of documents can be stored in the program as well. MAC still has 10 hours of TA time available to help with learning and using Scorecard. The meeting adjourned at 10:30am. Adjournment Next MAC meeting: Wednesday, June 4, 2014 5:00pm - 5:30pm Arrival and Dinner 5:30pm - 7:30pm MAC Meeting **Next Executive Council meeting:** Wednesday, June 11, 2014 9:00am - 10:30am At Town Hall in Conference Room B. Agenda topics: Please send to Sarah Delia at delias@mansfieldct.org Respectfully submitted, Sarah Delia Assistant to Early Childhood Services Coordinator

All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community.

Mansfield Public Library Advisory Board Meeting Minutes of 9/10/13 – Approved 6/10/2014

Present: Dale Truman, Thomas Long, Barbara Katz, Noah Lerman, Lucy Maziar, Sheila Quinn Clark, presiding, and Leslie McDonough, ex officio

Absent: Eva Bar Shalom, Jim Green, Edmund Chibeault

The meeting was called to order at 7:05PM

Opportunity for Public Comment: (None)

Communications: None had been received.

Approval of the minutes of June 11, 2013: Following a motion by T. Long (seconded by B. Katz), the minutes were approved unanimously, with 3 abstentions (T. Long, S. Clark, L. Maziar)

Librarian's Report: L. McDonough gave updates on matters such as and including:

- Very busy summer
- Summer reading programs very popular, drew in a lot more adults.
- Used paraprofessionals to do some programming to give librarians some relief
- · New computers and software, including new print management software
- RFQ for a new consortium to replace Bibliomation posted on website

Old Business: None

New Business: Library Mission needs to be reviewed and updated. Board will begin process of review and reflection. Bring thoughts about the mission to December meeting.

Agenda Items for Future Meetings: Election of the chair at December meeting.

Adjournment: Motion to adjourn by D. Truman, seconded T. Long and adjourned at 7:31PM.

Next meeting will take place at 7PM on Tuesday, December 10, 2013.

Respectfully submitted, Lucy Maziar

TOWN OF MANSFIELD

OFFICE OF THE YOUTH SERVICES BUREAU



Patricia Michalak, MA Youth Service Bureau Coordinator

> YSB Advisory Minutes May 13, 2014 12:00 noon @ Mansfield Town Hall Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair Chuck Leavens, E O Smith Counselor Patricia Michalak, YSB Coordinator

Kate Bohannan, YSB Social Worker

Eileen Griffin, LCSW

Pat Schneider, Director of Human Services

Curt Vincente, Director of Parks and Recreation

Jared Redmond, Mansfield Recreation Coordinator

Kathy Ann Easley, Adult Services Social Worker

I. Call to Order

• Meeting called to order at 12:00 PM by Ethel Mantzaris.

II. Approval of minutes

• April 8, 2014 minutes were approved.

III. Reports

- Director's Report Patricia Schneider
 - o Kathy Ann Easley, Adult Social Worker, explained her role in the department and the services she provides.
 - o Department is in the process of interviewing for the Senior Center program coordinator position. The job description for the vacant Early Childhood Education position is currently being worked on.
 - o Expressed appreciation on behalf of the department for the volunteers who have assisted with the Besty Hamill Memorial Scholarship fund.
- Coordinator's Report Patricia Michalak
 - O Volunteer Recognition: Volunteer recognition was well received. The UCONN students really enjoyed the more casual atmosphere. Overall we felt like the volunteer program was successful this year and many of the students said they will be returning next year. Some of our current volunteers will be moving up in to leadership positions. We are excited to

- see the interest the students are taking in our community and in our programs.
- o Community Outreach: Community Outreach has also recognized the growth in our program and has awarded us another leadership position. We will now have two program coordinators and three program leaders. These students are responsible for recruiting, training, and retaining volunteers as well as program planning and evaluation. YSB staff was part of the weekend long interview process for these positions.
- o Suicide and Prevention Training: Participated in UConn's monthly suicide prevention and mental health services meeting. It was an informative meeting and a good collaborative opportunity for us.
- o **High School referrals**: YSB staff has been contacted by a number of families with high school students for counseling services.
- o X-Block: Leigh Sterns, social work intern, who will be continuing to provide X-block counseling throughout the school year through grant funds.
- o **UCONN Baseball Team**: Attended a home game against Yale to support our Big Friends mentors who are on the team. UCONN won!
- o Family Studies Fair: YSB staff participated in the fair and we recruited a number of interested volunteers for next year.
- o Parent Group: This group meets monthly to support parents with children on medication and will continue to meet over the summer.
- o **Grief Group**: YSB staff has decided to fund this group through our Enhancement Grant now that the Suicide Prevention Grant. This group has been well received and utilized by the community.
- o MMS Student Volunteer: YSB staff is assisting a sixth grade student from the middle school with weekly service learning at the Senior Center.
- Teen Center Update- Jared Redmond
 - Talked about upcoming events at the Community Center for teens including a Friday night movie night and a 3 on 3 basketball tournament.

IV. Old Business:

- Challenge
 - Town Council put \$5,000 into the Parks and Recreation department to fund a therapeutic adventure program.
- Volunteer Recognition April 9, 2014
 - o It was a great night attended by over 70 people.
- Elementary and Secondary School Counseling Grant
 - o The grant application has been submitted.
- Betsy Hamill Memorial Campership Fund
 - o This fund has raised over \$4,000.

V. New Business:

• Carolyn McAuliffe, BSW, Senior Outreach Worker, will be attending next meeting

VI. Other:

• None

VII. Adjournment

• Meeting adjourned at 12:45 p.m. June 10, 2014 is the next meeting.

TOWN/UNIVERSITY RELATIONS COMMITTEE Tuesday, May 13, 2014 Audrey Beck Municipal Building, Council Chambers

Minutes

Present: J. Armstrong, P. Barry, J. Coite, R. Cournoyer, M. Gilbert, M. Hart, E. Paterson, H. Rhynhart, N. Silander, W. Wendt, W. Simpson

Staff: L. Painter (Town)

Meeting was called to order at 4:00 pm.

1. Meeting Minutes

Silander MOVED, Armstrong seconded, approval of the March 11, 2014 and April 8, 2014 minutes as written. The motion passed unanimously.

2. Updates:

- a. *Mansfield Downtown Partnership*: Hart provided an update on the following activities at Storrs Center: scheduled completion date for TS-3 building, Phase 3 marketing efforts, April grand opening celebration for the Nash Zimmer Transportation Center, scheduled completion date for the Town Square, Square Fairs scheduled for the fourth Friday of each month and the grand opening of Price Chopper scheduled for June 6th.
- b. MCCP: Armstrong provided an update on off-campus student services activities, including joint visits with the Mansfield Resident Trooper to students planning parties. The last meeting of the MCCP for the spring will be held in May; meetings will start up again in August. Armstrong also noted that they are expanding outreach to off-campus fraternities and sororities. Hart requested that Greek Life make a presentation to the committee at a future meeting.
- c. USG: No update.
- d. Impact Study for NextGen CT: Hart noted that an RFQ for consultant services to prepare the impact study has been issued. UCONN will be providing the majority of the funding for the study
- e. Give and Go Program. Hart and Armstrong updated the committee on the jointly sponsored program that provides central locations for students to donate items as they move out of their dorms and two off-campus apartment complexes. Donations benefit 20 local non-profit organizations.
- f. UCONN Construction Update. Coite updated the committee on several projects, including the campus-wide master plan currently underway, a water main replacement from Spring Manor Farm to Hunting Lodge Road, a streetscape project along Storrs Road at the Fine Arts building, projected June start date for North Hillside Road

construction, projected November start date for the Innovation Partnership Building, and recently issued Environmental Impact Evaluations for a new STEM residence hall and Engineering and Science Building.

3. UCONN Spring Weekend

Cournoyer, Rhynhart and Armstrong updated the committee on Spring Weekend activities. The consensus was that Spring Weekend was a success this year, with only four citations issued and no medical transports, far fewer than in previous years. The on-campus activity programs and restrictions on guests and parking are continuing to work. The most activity off-campus occurred at the Willington Oaks apartments. They also updated the committee on activities related to the NCAA championship games, noting that most of the activity and arrests were on-campus.

4. Other Business

The following items were identified for future agendas: Report from the Office of Greek Life, update on the Four Corners sewer and water project, and a report on fraternity usage of homes off-campus.

5. Opportunity for the Public to Address the Committee No comments received.

The meeting adjourned at 4:50 p.m.

Respectfully Submitted, Linda M. Painter, AICP Director of Planning and Development, Town of Mansfield

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4. Other Business

The following items were identified for future agendas: Report from the Office of Greek Life, update on the Four Corners sewer and water project, and a report on fraternity usage of homes off-campus.

5. Opportunity for the Public to Address the Committee No comments received.

The meeting adjourned at 4:50 p.m.

Respectfully Submitted, Linda M. Painter, AICP Director of Planning and Development, Town of Mansfield



MANSFIELD ADVOCATES FOR CHILDREN Wednesday, May 7, 2014 Senior Center MINUTES

Members Present:

Sara Anderson, Chelsea Burns, Susan Daley, Sarah Delia (staff), Jordana Frost, Cindy Guerreri, Kathleen Krider (staff), Mary Jane Newman, Brett Reynolds, Pat Schneider, Jeff Smithson, Mary Sposito, Judy Stoughton, Linda Williams, and Kelly Zimmerman.

Regrets

Terry Cook, Jane Goldman, Rita Kornblum, Rachel Leclerc, Esther Soffer-Roberts, Jillene Woodmansee.

WHAT	DISCUSSION	OUTCOME
CALL TO ORDER	Kathleen Krider called the meeting to order at 5:34pm.	
CONSENT AGENDA	Approval of the Minutes of April 2, 2014 meeting.	The April 2, 2014 Minutes were approved.
TEAM UPDATES	Everyone introduced themselves to Mary Sposito, our new Fiscal Sponsor as this was her first meeting.	
	 Staff Reports: Kathleen Krider Terry Cook has resigned as the Chair and from MAC. Rita Kornblum is the point person for CHDI. Jordana Frost is the point person for 95210. The PTO/PTA meeting was well attended. The PTA/PTO's agreed to meet again at someone's house over the summer and will contact Sarah Delia if they need logistical support. Linda Williams is the point person for Scorecard, she has met with Delaney Turner and asked about more data to add to Scorecard. The marketing intern for Early Childhood Services, Brett Reynolds, will be with us until the end of June. There is also money written into the Graustein grant for this position for the next fiscal year. Brett has also been working on a new brochure for MAC which will be printed and distributed to the schools for their new family packet. The PEP program had their graduation last night, May 6. The students presented their projects that they have been working on to foster community. Some examples were a neighborhood watch and an exercise group for 	

new mothers. Jeff Smithson is the point person for the PEP program. Kathleen reminded the group that she and Jeff Smithson are trained PEP facilitators. The question would be does Mansfield and Coventry want to offer another series of classes?

- POP the Power of Play series that was presented in April was a great success. There were three offerings of Provider POP, Parent POP and Kid POP.
- The Graustein Grant has been submitted.

Playground Committee: Kathleen Krider

 The Playground Committee has published an RFP for site work design for the Playground.
 Four submittals were received and reviewed.
 The RFP review committee met with the firms.
 Curt Vincente is the project manager.

School Readiness: Kathleen Krider

- · The School Readiness grant is being compiled.
- Most of the SR slots for next fall are all set except for CCC.
- The Quality Enhancement Grant is part of the School Readiness grant this year. Funds were requested for the Home Care Providers Dinner, Provider First Aid/CPR Training and POP part two.
- The Successful Learner's team has reviewed updated data.

Early Childhood Services Coordinator position:

 The administration is reviewing the job description of the Coordinator. Pat Schneider, the Humans Services Director will post the position and disseminate information as it becomes available. The position will be posted through Discovery, Graustein and ECE list serves. MAC members asked to be part of the selection committee.

Financial Report: Mary Sposito

 Mary Sposito passed out a budget form and the budget narrative from the Graustein grant and explained the budget numbers.

OLD BUSINESS

Revision of MAC By-Laws:

- A change was requested to Article III, Section
 1: Membership, 3.c. Parents should be changed to read Parents and/or Guardians.
- Discussion ensued about the three MAC teams, Health, Successful Learners and Community Connectedness.

	 There was question if members have the option of sharing their talents/skills with more than one team. Accountability was discussed. It was decided to retain the team model. Can the Executive Committee look at the technical aspects of different programs to serve as an email or software liaison? The By-Laws were voted on and approved with one amendment. There was a motion to choose teams at the next meeting. Others felt that teams should be chosen before the next meeting. Cindy Guerreri reminded members that MAC is in the implementation phase of their plan. It was mentioned that the Executive Committee needs an action plan. 	Susan Daley will write an email to go to members of MAC explaining the teams.
PARKING LOT	1. Transportation	
ADJOURN	The meeting adjourned at 7:33 pm. Next Executive Council Meeting, Wednesday , May 21, 2014, 9:00am – 10:30am, Conference Room B.	
	Next MAC Meeting, Wednesday , June 4, 2014, 5:30pm – 7:30pm Council Chambers, Mansfield Town Hall .	
	Agenda topics: Please send to Sarah Delia at delias@mansfieldct.org	
	Respectfully submitted, Sarah Delia Assistant to the Early Childhood Services Coordinator	

"All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community."

Personnel Committee Wednesday, May 7, 2014 Council Chambers, Beck Municipal Building

Minutes

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

Other Council Members Present: Paul Shapiro

Others Present: Maria Capriola, Matthew Hart

The meeting was called to order at 3:45pm.

1. MINUTES

The minutes of April 21, 2014 were moved by Marcellino and seconded by Wassmundt. The minutes were unanimously approved as presented.

2. TOWN ATTORNEY AGREEMENT

The draft Town Attorney agreement was reviewed and discussed. Committee members did not offer substantive changes to the draft agreement. A number of small typographical changes were made to the draft agreement. Marcellino made the motion, seconded by Wassmundt to refer the contract as amended and the official appointment of O'Malley, Deneen, Leary, Messina, and Oswecki to the full Council. Motion passed unanimously.

The meeting adjourned at 4:06pm.

Respectfully submitted, Maria E. Capriola, Assistant Town Manager Town of Mansfield